



CLERK OF CIRCUIT COURT  
ADMINISTRATIVE SERVICES DIVISION

# *Milwaukee County*

**JOHN BARRETT** • Clerk of Circuit Court/Director of Court Services

## **SAFETY AND HEALTH POLICY STATEMENT**

TO: All Employees

It is the policy of Milwaukee County and the County Funded State Court Services Department to supply and maintain a safe and healthy place of employment and work environment for employees and guests of all Department facilities and operations in order to:

1. Help prevent and/or reduce the potential for accidents and injuries.
2. Ensure compliance with all safety and health regulatory requirements.

This shall be accomplished by an ongoing County Funded State Court Services Department Safety and Health Program.

Every job or task in the County Funded State Court Services Department should be performed safely. The prevention of unsafe acts and unsafe conditions, which account for 95% of all accidents and injuries, shall be a primary Safety and Health Program objective. To be most effective, managing safety and health will need to become an integral part of all County Funded State Court Services Department operations.

It is requested that all employees:

- ♦ Immediately report unsafe acts and unsafe conditions to his or her supervisor for corrective action.
- ♦ Comply with Safety and Health Standard Requirements and related programs and procedures as established.
- ♦ Follow established Safety and Health Work Rules.

By working together to attain an ultimate goal of zero accidents and injuries, our efforts can contribute to the safe and productive well being of all.

A handwritten signature in cursive script that reads "John Barrett".

JOHN BARRETT  
Clerk of Circuit Court/  
Director of Court Services

STENO/NEW EMP PCKT/SAFETY STATEMENT